

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
JANUARY 27, 2015**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, January 27, 2015, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Absent

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita S. Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. Two of the three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on January 13, 2015. Thereafter, a motion was made by Timothy Bell and seconded by Mayor Seitz to adopt the minutes. Motion carried 2-0.

MAYOR'S DAY OF RECOGNITION

Mayor Seitz reported that the third-annual Mayors Day of Recognition for National Service is on April 7, 2015.

WILDCAT RUNAWAY 5K RUN/WALK

Andy Welsh, representing the JHS cross country booster club, asked permission to hold their Wildcat Runaway 5K Run/Walk on April 18, 2015 with registration beginning at 7:00 a.m. The route begins on the north side of Jasper High School, heads west to St. Charles Street, the runs north on the walking path along St. Charles Street to 36th Street and returns using the same route.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the JHS cross country booster club event on April 18, 2015. Motion carried 2-0.

EASTER EGG HUNT

Scott Meneilly, representing the Jasper Jaycees, asked permission to hold their annual Easter egg hunt in Jaycee Park on Saturday, April 4, 2015 beginning at 10:00 a.m.

A motion was made by Timothy Bell and seconded by Mayor Seitz to accept the Jasper Jaycees Easter egg hunt at Jaycee Park at 10:00 a.m. on April 4, 2015. Motion carried 2-0.

ARMED FORCES DAY 5K RUN/WALK

Dave Englert, representing the Southern Indiana Leathernecks Marine Corps League, asked permission to use certain City streets on May 16, 2015 for the annual Armed Forces Day 5K Run/Walk. Registration is at 7:00 a.m. with the race beginning at 8:00 a.m. The route begins at the Jasper Youth Sports Complex, travels north on Old Huntingburg Road to Division Road, then Quality Drive, then Kimball Blvd, then County Road 100S to Old Huntingburg Road and back to the lot at the sports complex. Englert said he sought approval from the County for the portion of the route that is located outside the City.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to adopt the Armed Forces Day 5K Run/Walk on May 16, 2015 with the race beginning at 8:00 a.m. Motion carried 2-0.

DEAF AWARENESS PICNIC

Mayor Seitz read a letter submitted by Donald Mendel, representing Connections Deaf Centers, asking for permission to use the river walk, plaza, gazebo, and three shelter houses on September 12, 2015 from 8:00 a.m. to 8:00 p.m. for their annual deaf awareness picnic.

A motion was made by Mayor Seitz and seconded by Timothy Bell to adopt the deaf awareness picnic on September 12, 2015 from 8:00 a.m. to 8:00 p.m. Motion carried 2-0.

CITY HALL PARKING LOT QUOTES

City Engineer Chad Hurm opened the following quotes for the city hall parking lot project.

Krempp Construction Inc	\$98,500.00
River Town Construction LLC	\$57,944.50
JOJ Sander Inc	no quote submitted
Jasper Lumber	no quote submitted

A motion was made by Timothy Bell and seconded by Mayor Seitz to accept the low quote from River Town Construction LLC pending review by the city engineer. Motion carried 2-0.

SEEK QUOTES FOR LABYRINTH PROJECT

City Engineer Chad Hurm requested permission to proceed with seeking quotes for the labyrinth project down by the river walk area. Mayor Seitz said this project is funded by a grant and private sources. The City has until the end of this year to utilize the funds.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the engineering department to seek quotes. Motion carried 2-0.

REPORTS

City Engineer Chad Hurm said the request for removing trees at 715 Mill Street has been addressed by the street department.

Mayor Seitz acknowledged receipt of the fire department vehicle maintenance report and the 2015 code enforcement report. He also acknowledged receipt of the December 2014 police activity report and the 2014 annual report.

TRAFFIC SAFETY AUXILIARY OFFICER

Police Chief J. Michael Bennett said since another traffic safety auxiliary officer resigned, he asked permission to give a conditional offer of employment to Ben Hicklin.

A motion was made by Mayor Seitz and seconded by Timothy Bell to give a conditional offer of employment to Ben Hicklin. Motion carried 2-0.

POLICE VEHICLE QUOTES

Police Chief J. Michael Bennett said he sought quotes for two new police vehicles less the trade in of one 2004 Chev. City Attorney Renee Kabrick opened the following quotes.

Sternberg Chrysler

\$49,404.00 [2] 2015 Dodge Chargers

3,000.00 less trade in

\$46,404.00 net price

Ruxer Ford

\$54,872.50 [2] 2015 Ford Sedan Police Interceptor

5,000.00 less trade in

\$49,872.50 net price

Washington Chrysler

\$52,568.50 [2] Dodge Charger Pursuit AWD

3,000.00 less trade in

\$49,568.50 net price

\$49,586.50 [2] Dodge Charger Pursuit RWD

3,000.00 less trade in

\$46,586.50 net price

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the low quote from Sternberg Chrysler pending review and report back at the next meeting. Motion carried 2-0.

PROPOSAL FROM AUGUST MACK

Street Commissioner Raymond Eckerle said the City received a proposal from August Mack Environmental to evaluate the methane monitoring data collected at the former landfill site by the street department employees and prepare a letter report to IDEM that provides the rationale for “scaling back” the landfill gas monitoring program. The cost for these consulting services is \$3,300.00. Eckerle recommended employing their services.

A motion was made by Mayor Seitz and seconded by Timothy Bell to pursue the agreement with August Mack for \$3,300.00 to assist us with analyzing the testing at the former landfill. Motion carried 2-0.

STREET CLOSURE

Street Commissioner Raymond Eckerle asked permission to close McCrillus Street at 9th Street in order to repair a storm sewer collapse.

A motion was made by Timothy Bell and seconded by Mayor Seitz to close McCrillus Street at the intersection of 9th Street as weather permits. Motion carried 2-0.

SPIRIT OF JASPER REPORT

Special Events Coordinator Janessa Wolf gave a report on the 2014 Spirit of Jasper train totals. She distributed copies of that report and the 2015 train schedule.

AXIOM MARKETING CONTRACT

Special Events Coordinator Janessa Wolf asked the board to approve a contract with Axiom Marketing to market the train for the 2015 season for \$19,000.00. In 2014 they marketed the train within a 60-mile radius. In 2015 they will market the train within a 90-mile radius. City Attorney Renee Kabrick said she has not reviewed the contract.

A motion was made by Mayor Seitz and seconded by Timothy Bell to adopt the contract with Axiom Marketing for \$19,000.00 pending review by the city attorney. Motion carried 2-0.

TICKET PRICE

Special Events Coordinator Janessa Wolf said this year they are adding two train rides called chocolate, wine, and dine. She asked permission to create the ticket price at \$75.00 per ticket.

A motion was made by Mayor Seitz and seconded by Timothy Bell to adopt the ticket price of \$75.00 for the chocolate, wine, and dine train ride. Motion carried 2-0.

FOUR RIVERS RESOURCE SERVICES AGREEMENT

The board was asked to approve an agreement between the City of Jasper and Four Rivers Resource Services Inc for 2015. This is an annual agreement so the City can be reimbursed for transportation services provided by Ride Solution.

A motion was made by Timothy Bell and seconded by Mayor Seitz to enter into a contract with Four Rivers Resource Services Inc. Motion carried 2-0.

CONTRACT TO UPDATE CODE BOOK

The board was asked to approve a contract for services between the City of Jasper and Indiana 15 Regional Planning Commission to update the City's code book to include the ordinances adopted in 2014 for an amount not-to-exceed \$3,500.00.

A motion was made by Mayor Seitz and seconded by Timothy Bell to adopt the contract with Region 15 to update the code book for an amount not-to-exceed \$3,500.00. Motion carried 2-0.

PROPERTY PURCHASE OFFERS

An executive session was held prior to this meeting to discuss the additional appraisals received on properties proposed to be acquired for the Indiana Housing and Community Development Authority grant project, and to discuss the possibility of purchasing these properties. The parcels are owned by TNW Properties LLC and by Jerry Fuhs.

City Attorney Renee Kabrick asked permission to proceed with making an offer for these properties with the agreed upon amounts from IHCDA.

A motion was made by Mayor Seitz and seconded by Timothy Bell to proceed based upon the recommendation of the city attorney. Motion carried 2-0.

RIGHT-OF-ENTRY

Indiana 15 Regional Planning Commission Executive Director Lisa Gehlhausen, who is also the grant administrator for the South Main Flood Mitigation project, said the City needs to give right-of-entry permission so a firm can do the Phase I environmental. They will also need it for an asbestos study.

A motion was made by Mayor Seitz and seconded by Timothy Bell to adopt the proposal from Region 15 for their vendor to do Phase I environmental. Motion carried 2-0.

DUBOIS STRONG CONTRACT

City Attorney Renee Kabrick asked the board to enter into a contract between the City of Jasper and Dubois Strong for 2015. This is a fee for services contract whereby they focus on economic development activities. Kabrick said this is an annual contract and the amount is right under \$50,000.00. [Note: the correct amount is \$49,419.65.]

A motion was made by Mayor Seitz and seconded by Timothy Bell to adopt the contract with Dubois Strong for 2015. Motion carried 2-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Timothy Bell and seconded by Mayor Seitz to adjourn the meeting. The motion carried 2-0 and the meeting adjourned at 9:12 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 10th day of February, 2015.

Mayor Terry Seitz, Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer